

# Board of Directors Monthly Meeting Minutes

Wednesday, June 29, 2022 at 7:00 pm

Location: Maple City Market

**In attendance:** Malinda Berry, Clayton Miller (joined us at 7:30 pm), Leah Miller (virtual), Amanda Qualls, Darin Short (virtual), Brad Alstrom, Gretchen Krause, and new board members Luke Gascho and Anna Parker

## 1. Beginning—7:07 pm

### a. Welcome, Agenda Review, Check-In talking piece round co-chair

- i. Malinda gives an introduction and poses a question for discussion.
- ii. Shared whether or not we were prepared to act and what brings us here to the circle today. **All are prepared to act.**
- iii. Had a brief introductory discussion about adding a new signer to the bank account (currently, the bank still has Phyllis Miller as a signer). Brad wants to add an admin assistant to the bank. See below for a resolution.

### b. Approval of May Minutes vote secretary—7:09 pm

**Decision:** Darin moves to approve the minutes as presented; Malinda seconds.  
4 in favor/0 against; motion passes

### c. Bank resolution—7:22 pm

**Decision:** Amanda moves that we 1) Remove Phyllis Miller, former Board Member, as an authorized signer from the account; 2) Add Sarah Bender, Staff Administrative Assistant, as an authorized signer on the account; and 3) Give Bradford Alstrom, General Manager, authority to add and remove future authorized signers from the account; Darin seconds.  
4 in favor/0 against; motion passes

### d. Note on GM Monitoring Reports

- i. E.1 Ends Report (May > ?)
- ii. X.1 Quarterly Financials (May > June)
- iii. X.4 Owner Responsibilities (June > June)
- iv. X.5 Treatment of Customers (June > July)

## 2. Monitoring, education, engagement

### a. Board Self-Monitoring—7:28 pm

#### i. G.7 Board Meetings

**Decision:** Darin moves that we are in compliance with G.7; Leah seconds.  
4 in favor/0 against; motion passes

### b. Board Education & Engagement—7:31

#### i. Discussion: NCG Bulletin

- ii. Discussion: MCM's Participation Report  
Discussed the general climate around co-ops, as well as creative ideas and future possibilities when it comes to back of house needs. Brad clarified some of the things we don't participate in (from the participation report) and why that is.
- c. General Manager Monitoring—7:52 pm
  - i. X.1 Financial Condition and Activities  
Discussing annual X.1 versus quarterly X.1, which is what we're monitoring today (Q1 2022).  
**Decision:** Darin moves that we accept X.1 quarterly report with the acknowledgement of partial compliance with respect to X.1 sub policy 1; Clayton seconds.  
5 in favor/0 against; motion passes
  - ii. X.4 Owner Responsibilities  
**Decision:** Amanda moves that we accept X.4 as compliant; Malinda seconds.  
5 in favor/0 against; motion passes
  - iii. GM Report

8:13 pm—Anna and Luke leave prior to the executive session

8:15 pm—Enter executive session

8:42 pm—Exit executive session

### 3. Ending

- a. Recognizing Outgoing Board Members  
This is the final meeting for Amanda Qualls and Clayton Miller.
- b. Meeting Summary
- c. Check-Out & Adjournment—8:52 pm