



Board of Directors Monthly Meeting

Wednesday 3/25/2020, 5:35 – 6:30 pm

Location: Due to Coronavirus emergency, this meeting was held by conference call

Board Members present: Amanda Qualls, Darin Short (joined at 5:45), Phyllis Miller, Denise Diener, Sherri Kirchner, Rose Shetler, Mark Seeley

Absent: Clayton Miller due to emergency

Staff present: Brad Alstrom

Amanda asked for a resolution that this meeting's virtual platform be approved as an official meeting. Amanda moved and Sherri second. Each board member polled individually with vote of 6/0/0.

Action Item: Phyllis will submit a revision to G.7 Board Meetings to add virtual meetings.

1. **OPENING ACTIVITIES** (5:35 pm)
 - There was a reading of our "Ends"
 - Check-In: "Are we prepared to act on everything before us?"
 - Declaration of quorum

2. **GM REPORT** (5:40 pm)
 - Brad gave a verbal report on the Covid19 pandemic and its impact on operations. A few areas:
 - NCG has been very helpful
 - Big thank you to staff for all the hard work!
 - Staff are adhering to recommendations as able
 - Plexiglass shield is being installed at the register to provide barrier for staff and customer.
 - Following recommendations from the local health department

3. **POLICY GOVERNANCE** - suspended. Will resume regular policy monitoring in April if able

4. **Additional Agenda Items:** (6:15 pm)
 - The NCG member agreement resolution was summarized. Motion to approve and seconded. Vote 7/0/0
 - **Action Item – Brad or Phyllis will scan the final signed copy into Dropbox**

5. **Upcoming events/dates:**
 - April board meeting April 22, 2020

6. **Meeting Adjourned (6:30)**

Minutes submitted for board approval by Phyllis Miller, Secretary

Phyllis Miller

03/25/20