

# Board of Directors Monthly Meeting Minutes

Wednesday, January 26, 2022 at 7:00 pm

Location: virtual

**In attendance:** Leah Miller, Jama Yoder, Rose Shetler, Darin Short, Amanda Qualls, Malinda Berry, Brad Alstrom, Chris Horst

**Absent:** Clayton Miller, Gwen Gustafson-Zook (on leave through December 2022)

1. **OPENING ACTIVITIES - Amanda** (7:00 pm) - 7:04 pm

Discussion of meeting format and leadership changes.

- Our MCM “Ends” (read)
- Check-In: Are we prepared to act on everything before us?
- Declaration of quorum

2. **GM REPORT - Brad** (7:10 pm) - 7:09 pm

Brad offered a verbal GM report, following his most recent recovery from COVID. Budgeting for the year is slightly delayed. Bailey Harmon, an internal hire, will fill the marketing coordinator role. Have not yet filled the deli role. The market is trying out [Homebase](#) for payroll and scheduling.

MCM has officially been forgiven for the PPP loan. We have a backlog of facilities improvements that we will work to get on the schedule in 2022.

3. **STRATEGIC DISCUSSIONS - Darin** (7:20 pm) - 7:24 pm

Darin led a discussion on strategy, vision, and leadership. Future discussions will follow, both in regularly scheduled board meetings, and, likely, one-off meetings as well.

4. **BOARD LEADERSHIP AND RECRUITMENT - Malinda** (7:50 pm) - 8:11 pm

Malinda discussed possible leadership configurations (chairs vs. co-chairs, staff person sitting in for meeting minutes, etc.).

- Board leadership elections
- Filling board vacancies
  - i. Timeline: We will need to hold elections in May / the very start of June for the start of terms, which are July 1. This means that we need to be recruiting in February / March for the approval of candidates at the April meeting.
  - ii. How many vacancies are we trying to fill?
    1. Clayton’s term expires this year (unknown whether he will run again)
    2. Rose’s term expires this year (unknown whether she will run again)
    3. Amanda’s term expires this year (she is not running again)
    4. Mark Seeley’s vacated seat (two years remaining on term, if the candidate starts on July 1)
- Board retreat update
  - May move away from one large daylong retreat, toward more frequent, shorter gatherings

(such as quarterly). Final format TBD.

5. **CONSENT AGENDA** (8:20 pm) - 8:41

- Approval of October / November 2021 minutes
- GM monitoring  
*No monitoring this month*
- Monitoring of Board  
*Postponed from December*
  - i. R.4 Monitoring management Performance
  - ii. G.3 Director's code of conduct

Consent agenda was approved with no changes.

6. **ADDITIONAL AGENDA ITEMS** (8:20 pm) - 8:41

- Upcoming/delayed GM monitoring
  - i. Operational definition of Ends Policy, sub-policy 3
  - ii. X.1 Financial Condition, Q3 Monitoring Report
  - iii. X.2 Budget and annual planning
  - iv. X.3 Asset protection
- Upcoming Board monitoring
  - i. R.1 Unity of control
- Board meeting location
- Miscellaneous board items
- Upcoming meetings:
  - i. February Board Meeting: Wednesday, February 23, 2022 @ 7:00 pm
  - ii. March Board Meeting: Wednesday, March 23, 2022 @ 7:00 pm  
Darin will be away the last two weeks of April. Will need another date.  
Watching co-op wars as an assignment
- [Columinate events](#)

7. **ADJOURN** (8:30 pm) - 8:47

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Meeting minutes revorded by Amanda Qualls

