

Board of Directors Monthly Meeting Minutes

Tuesday, November 9, 2021 at 7:00 pm

Location: Maple City Market

In attendance: Leah Miller, Jama Yoder, Rose Shetler, Darin Short, Amanda Qualls, Malinda Berry, Clayton Miller (joined us at 7:13 pm), Brad Alstrom

Absent: Clayton Miller

1. OPENING ACTIVITIES (7:04 pm)

- Our MCM “Ends” (read)
- Check-In: Are we prepared to act on everything before us?
- Declaration of quorum
- **Decision:**
 - i. Approval of September 2021 minutes
Question: When we talked about the board retreat, we discussed a retreat in early November, was that correct? Yes; that was right at that time.
Amanda moves to approve with the addition of a line about the number of votes for August minutes; Leah seconds
Discussion: no further discussion.
[All in favor; 6 for, 0 against]

2. GM REPORT (7:20 pm)

- Awaiting the most recent inflation number, which is set to come out tomorrow.
- Just got 3rd quarter financials today, so those will be reported on for the next month.
- Have just had one separation in the last month, which had been planned for more than a month. We have someone internally filling that vacancy.
- Looking to fill in the marketing area, likely focused on graphics. In the meantime, focusing on social media and getting out the biweekly email.
- Brad met with the great lakes GM team in Traverse City. Several co-ops in that group are expanding.

3. POLICY GOVERNANCE (7:30 pm)

Reference materials: Decision tree

- POLICY MONITORING
 - i. Monitoring of GM
 - 1. **Decision:** X.5 Customer Treatment
Darin moves that we accept the report on X.5 as in compliance; Malinda seconds
Discussion: No discussion
[All in favor; 7 for, 0 against]
 - 2. **Decision:** X.7 Communications to Board and X.8 Logistical Support
It could be good to put out the general schedule for board meetings in the same place on the website as board information; include dates in emails.
Is there perpetuity on board reporting? There is some perpetuity, but it is not complete.

Rose moves that we approve X.7 and X.8 as in compliance; Clayton seconds

Discussion:

[All in favor; 7 for, 0 against]

- ii. Upcoming/delayed GM monitoring
 - 1. Due in July: X.3 Asset protection
 - 2. Due in October: Operational definition of Ends Policy, sub-policy 3
 - 3. Moved to December due to change in meeting dates: X.1 Financial Condition, Q3 Monitoring Report
- iii. Monitoring of Board
 - 1. **Decision:** G.6 Agenda planning
Clayton moves that we are in compliance with recognition of changes due to the pandemic; Rose seconds
Discussion:
All in favor; 7 for, 0 against]
- iv. Upcoming Board monitoring
 - 1. December: R.4 Monitoring management Performance and G.3 Director's code of conduct

4. ADDITIONAL AGENDA ITEMS (8:06 pm)

- Filling board vacancy
- Board retreat update
 - i. December 5: Amanda, Jama, Malinda, maybe Darin and Rose, Leah slight preference for the 19th, Jama and Darin can't make the 19th work.
 - 1. 8 am to 3 pm
- Miscellaneous board items
 - i. Gwen successfully defended her doctoral
- Upcoming meetings:
 - i. December Board Meeting: Wednesday, December 22, 2021 @ 7:00 pm
 - 1. Board meeting postponed for December
- [Columinate events](#)

5. ADJOURN (8:19 pm)